

**Everett School Employee Benefit Trust**  
**Agenda**  
**Wednesday, December 9, 2015**  
**Community Resource Center**  
**Monte Cristo Room (Note room change)**  
**4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the October 21, 2015 Meeting**
- 4. Financials – Darla Vanduren will not be in attendance at this meeting...she will be on vacation**
  - a. July 2015 Financials
  - b. August 2015 Financials
  - c. September 2015 Financials
  - d. October 2015 Financials
- 5. Consultant Report – Jayson Davidson is not able to attend in person but can call in or he can come in January**
  - a. Investment summary review
  - b. Annual investment policy review and recommendations

Review performance of investment manager(s)
- 6. Wellness Program Update – Rickie Lee Marker-Hoffman**
  - Monthly reports
- 7. Human Resources Update – Randi Seaberg**
  - Open enrollment update
  - Quarterly EAP report
- 8. Upcoming January Agenda Items**
  - ✓ Human Resources provides an update on Open Enrollment processes and participation (Randi)
- 9. Other**
- 10. Adjournment**

Next Meeting  
January 20, 2016 – 4:00 p.m.  
CRC – Port Gardner Room B